

Audit Senior Accountant

Sponsel CPA Group, LLC
251 N. Illinois St., Suite 450, Indianapolis, IN 46204

Job Type: Full-time

Shift and Schedule: Monday to Friday

Pay: From \$65,000 per year

PRIMARY RESPONSIBILITIES

- Lead the planning, fieldwork and completion of compilations, reviews, and audits
- Serve as point of contact with client on engagements
- Prepare and review financial statements and management letters with minimal supervision
- Review work papers on engagements prepared by audit staff
- Demonstrate competency in technical skills, work quality, and application of professional and firm standards
- Responsible for identifying areas of weakness in internal control and other management recommendations
- Prepare clear and concise work papers and documentation for all engagements
- Supervise multiple staff members and assist with staff growth development
- Identify and assist managers in the resolution of complex client matters, apply understanding of pronouncements of auditing and accounting standards, and research key issues
- Build relationships with clients and community contacts in an effort to contribute to business development of the firm
- Train and mentor staff accountants. Prepare performance reviews at completion of engagements.
- Assist managers and partners with various other projects

KNOWLEDGE AND SKILL REQUIREMENTS

- Bachelor's degree in accounting
- CPA required or currently working toward obtaining
- Previous senior or in-charge accountant experience at a public accounting firm
- Excellent oral and written communication skills
- Excellent problem solving skills
- Detail oriented
- Strong organizational and time management skills
- Ability to multi-task in a fast paced environment with many time constraints and deadlines
- Preferred experience with ProSystem Engagement, QuickBooks and Microsoft Office Suite
- Annually, work 2280 total hours
- Limited amount of overnight travel

BENEFITS

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Flexible schedule
- Flexible spending account
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Parental leave
- Vision insurance

- Work from home

Work Location: Hybrid remote in Indianapolis, IN 46204